



Title I School-Level Parent and Family Engagement Policy Cypress Village Elementary

Cypress Village Elementary has developed a written Title I parent and family engagement policy with input from Title I parents and family members. This policy has been reviewed and approved by the Parents, Teachers, and Administrators who make-up our School Site Council. It has distributed the policy to parents and family members of Title I students. This policy will be available on the Cypress Village Elementary website www.iusd.org/cy, paper copies will be sent home in the Conduit Home-School communication folder/envelopes, and will also be made available at various Parent and Family Engagement meetings throughout the year. The policy describes the means for carrying out the following Title I parent and family engagement requirements [20 USC 6318 Section 1118(c),-(g) inclusive].

Involvement of Parents in the Title I Program

To involve parents and family members in the Title I program at Cypress Village Elementary, the following practices have been established:

- a) The school convenes an annual meeting, at a convenient time, to which all parents of participating children shall be invited to attend and encouraged to attend, to inform parents and family members of their school's participation in the Title I program and to explain the requirements, and the right of the parents to be involved. (20 USC 6318 (c)(1))

Cypress Village will hold meetings at least once a year, at convenient times, where information pertaining to the Title 1 program will be presented to our parents and family members.

- b) The school offers a flexible number of meetings, such as meetings in the morning or evening, and may provide, with Title I funds, transportation, child care, or home visits, as such services relate to parent involvement. (20 USC 6318 (c)(2))

Cypress Village will provide meetings offered both during and after school hours; providing child care when appropriate.

- c) The school involves parents in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I program, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan. (20 USC 6318 (c)(3))

Cypress Village will engage members of the School Site Council, as representatives of the parent population at large, in the planning, review, and improvement of the Cypress Village Elementary School Title 1 program.

- d) The school provides parents of Title I students with

1. Timely information about the Title I program. (20 USC 6318 (c)(4))

Title 1 program information will be made available to parents and guardians through a variety of means, including: Sent home via home-school Conduits, posted to the school's website, in addition they will be available at Parent and Family Engagement meetings/activities.

2. A description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the achievement levels of the challenging State academic standards. (20 USC 6318 (c)(5))



Information pertaining to the curriculum in use and academic assessments are provided to parents at Back-to-School Night, Parent Information Night, on teacher Canvas pages and, in upper-grade classrooms, through the Aeries Parent Portal. Information regarding achievement levels are provided at Fall Parent-Teacher Goal-Setting conferences and through the Aeries Parent Portal. The IUSD district website also provides detailed information regarding curriculum and textbook adoptions and assessments, as well as links to the CA Dashboard.

3. If requested by parents, the school provides opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible. (20 USC 6318 (c)(4))

Cypress Village Staff and Administration are available throughout the year to work in collaboration with parents and guardians in order to determine best practices when working to support students' academic and social-emotional needs. In addition, Cypress Village collaborates with parent groups such as, PTA, School Site Council, and ELAC, to support student learning.

- e) If the schoolwide program is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency. (20 USC 6318 (c)(6))
Cypress Village administration in collaboration with leadership team/MTSS team and SSC will review parent feedback pertaining to our Title I program and develop action plan to address parent concerns.

Building Capacity for Engagement (Parental Engagement Policy continued)

To ensure effective engagement of parents and to support a partnership among the school involved, parents, and the community, to improve student academic achievement, each school and district assisted with Title I, Part A funds, the school has established the following practices:

- a) The school provides parents with assistance in understanding such topics as the challenging State academic standards, State and local assessments, the requirements of Title I, Part A, and how to monitor a child's progress and work with educators to improve the achievement of their children. (20 USC 6318 (e)(1))

At Cypress Village we will provide meetings, workshops, and break-out sessions based on parent feedback, in order to enable parents to better understand the many factors that come together to provide a balanced academic experience for their child and to encourage parent/family engagement in the school experience.

- b) The school provides parents with materials and training to help parents work with their children to improve their children's achievement. (20 USC 6318 (e)(2))

At Cypress Village we work to meet the children's academic as well as social-emotional needs. Materials and trainings will cover such topics as:

- a. *Dove Tail (social-emotional curriculum)*
- b. *Title 1*
- c. *STEAM*
- d. *English Language Development*
- e. *GATE Information Night*
- f. *How to support student to succeed in school*
- g. *PBIS*
- h. *Calm Classroom*



- c) The school shall educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school; (20 USC 6318 (e)(3))
Cypress Village will provide Professional Development for Administration, teachers, and staff that will allow for the effective implementation of Parent and Family Engagement activities.

- d) The school shall, to the extent feasible and appropriate, coordinate and integrate the parent involvement programs with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, to encourage and support parents in more fully participating in the education of their children. (20 USC 6318 (e)(4))
Cypress Village English Language Development (ELD) Coordinator, Title 1 Coordinator, and Emotional Resource Counselor (ERC) will work together to integrate multiple areas of interest into Parent and Family Engagement events with the intent of increasing participation by addressing the needs of more families at each event.

- e) The school distributes information related to school and parent programs, meetings, and other activities to parents in a format and, to the extent practicable, in a language the parents can understand. (20 USC 6318 (e)(5))

Parent and family communications will be made available as:

- a. *Printed material sent home in the student Conduit Folder/Envelope*
- b. *Information posted to the Cypress Village website (www.iusd.org/cy) and when possible the information will be posted in a manner that will allow for translation to the family's home language.*
- c. *Support documentation, made available during school Parent and Family Engagement events.*

- f) The school provides such other reasonable support for parental involvement activities as parents may request. (20 USC 6318 (e)(14))

Using feedback from annual climate survey, along with feedback from Parent Groups such as School Site Council and PTA, will inform school planning of Parent and Family Engagement events.

- g) If the SPSA is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the school district. (20 USC 6318 (g))

SSC will complete annual SPSA review and include feedback from parents on SPSA plan and how site will address parent concerns.

Cypress Village Elementary, to the extent practicable, provides opportunities for the informed participation of all parents and family members (including parents and family members with limited English proficiency, parents and family members with disabilities, and parents and family members of migratory students) including providing information and school reports are provided in a format and language that parents understand.

Parents are able to access a wide array of information pertaining the academic and social-emotional experience of their child by accessing the Parent Portal. This application will allow parents to receive information in a variety of languages. Information posted to the school website will, whenever possible, be posted in a form that is consistent with online translation programs. In some instances translators may also be available to aide in communication between parents and school staff.